anthem
community council

Meeting of the Board of Directors
September 25, 2019
Anthem Civic Building
3701 W. Anthem Way
Community Room

6:30 p.m.
Open Session

The Board of Directors will be meeting in executive (closed) session starting at 4:45 p.m. pursuant to A.R.S. Section 33-1804 (A) (1) & (4).

ANNOTATED AGENDA

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ESTABLISH QUORUM**
4. **ADOPT AGENDA**
5. **APPROVE MEETING MINUTES**
   A. August 28, 2019 Approved
6. **PRESENTATIONS/AWARDS/ANNOUNCEMENTS**
7. **STAFF REPORTS/FINANCIALS**
8. **CLOSED SESSION REPORT**
9. **OPEN DISCUSSION**
   (Persons interested in speaking or submitting a question or comment to the Board, are asked to complete a Question/Comment form and submit to the Recording Secretary.)
10. **ADJOURNMENT**

COMMUNICATION BRIEFING

September 25, 2019

MARK YOUR CALENDARS

Sept. 26: Dog Park membership drive, 4-8 p.m. Community Center
Oct. 11: Pumpkin Contest entry deadline; Veterans Service Award nomination deadline
Oct. 12: Java & Jammin', 9:30-11:30 a.m., Civic Building (performer: Sydney Sprague)
Oct. 15: Open Conversation with Supervisor Gates, Noon, Daisy Mtn. Fire Dept.
1120 W. Desert Hills Dr.
Oct. 17: Autumnfest carnival opens, 5-9 p.m., Community Park lower lot
Oct. 17: Parkside Board of Directors meeting, 6 p.m., Civic Building
Oct. 19: Autumnfest, 10 a.m.-5 p.m., Community Park
Oct. 20: Autumnfest, 10 a.m.-4 p.m., Community Park
Oct. 23: ACC Board meeting, 6:30 p.m., Civic Building (2020 Budget will be presented)
Oct. 25: Monster Ball, 6-8 p.m., Community Center
Oct. 26: Trunk or Treat, 4-7 p.m., 42101 N. 41st Drive (hosted by Chamber)

Please visit OnlineAtAnthem.com for a full list of events and complete holiday hours.

CEO OUTREACH AND GENERAL INFORMATION

The CEO has been actively involved with several top priority items including the 2020 budget preparations, the landscape maintenance proposals, the dog park project, numerous operational issues, and meetings with the HOAs and public safety officials.

Dog Park: The first membership drive was held Sept. 14, 8 a.m.-noon at the Community Center; 36 memberships were successfully completed. The next drive is Sept. 26 from 4-8 p.m. Private membership appointments are available, with 50 appointments on the books through September. A number of construction tasks are nearing completion, but delays in some critical path items are preventing staff from setting a firm grand opening date. More: *OnlineAtAnthem.com/parks*

COMMUNICATIONS

Autumnfest: Decorated pumpkin contest entry forms are due Oct. 11. Every entry will receive one commemorative 20th anniversary t-shirt. Prizes include a $50 Visa Gift Card and 20th anniversary swag basket in each category! Details: *OnlineAtAnthem.com/Autumnfest*

Savvy Awards: The Communications and Public Affairs department was awarded two Silver Circle Awards at the City-County Communications and Marketing Association (3CMA) national conference in Denver earlier this month. The awards were for "Best New Logo Design" for the 20th anniversary logo and "Best Use of Photography" for *Anthem at Dusk* by local photographer Nate Decker.

Veterans Day Ceremony: Veterans Service Award nominations are due Oct. 11. This special award will be presented to an individual or group at the Nov. 11 Veterans Day Ceremony. All plans are in place for the ceremony, which will begin at 10 a.m. Detailed information will be in the November *Anthem Way* magazine, on our website, eNews and posted to the ACC's social media accounts. More: *OnlineAtAnthem.com/AVM*

Other: Communications Director Kristi Northcutt and Board President Mullarkey represented the ACC at the Anthem Veterans Memorial during a visit from Congresswoman Debbie Lesko, as she presented a gift to the North Valley Young Marines. The Young Marines' Executive Director also was in attendance from Washington, D.C. Northcutt, Mullarkey and Director Willis attended a reception for Alan Muller, who recently retired from his position as president of the New River/Desert Hills Community Association. Northcutt met with NR/DHCA leadership to discuss plans for the co-hosted Representative Town Hall series in 2020.

COMMUNITY CENTER

Fitness Programs: The Community Center now offers a wide array of new programs including: kickology and boxology six days/week, adult hip-hop dance, teen Zumba, Latin dance, two children's dance programs, shallow/deep water aerobics five days/week, and the Rock Wall is now open seven days/week.

Youth Programs: Monster Ball returns on Oct. 25, 6-8 p.m.; $7 per person. This event frequently sells out, and prices increase the night of the event if space remains, so register early!

Sports: Fall recreational soccer and skills clinics are underway, with over 250 young athletes participating in the programs. Volleyball and basketball skills clinic started in September, helping to prepare participants for the upcoming club tryouts (both clubs are new to the Community Center).

SPECIAL EVENTS

Go Green: This semi-annual event will be held Saturday, Sept. 28, 8-11 a.m. in the lower lot of Community Park. Special thanks to Republic Services and the many local partners who make this event possible. A list of items that will and won't be accepted is posted at *OnlineAtAnthem.com/Go-Green*.

Autumnfest: Plans are well underway, with the carnival, kids' zone, food court/Rotary beer garden, pumpkin patch and decorated pumpkin contest all secured. Thank you to this year's sponsors: BrightView Landscapes (Title); ProSkill Plumbing, Renewal by Anderson, and First Impression Ironworks (Event); HonorHealth (Food Court); and Baskin-Robbins (pole banner). This is the final special event of our 20th anniversary year, so don't miss it, Oct. 19-20 in Community Park! Details: *OnlineAtAnthem.com/Autumnfest*

Aravaipa Cave Creek Thriller Trail Runs: Aravaipa Running will host their annual run starting at the Anthem Trailhead and heading to Cave Creek Regional Park on Oct. 5. The entrance to the trailhead will have a first aid station, light refreshments for runners, and event staff kicking off the run.

Veterans Parade and Community Picnic: The Daisy Mountain Veterans will host their annual parade on Nov. 9, followed by the Community Picnic on Softball Field #4 from 11 a.m.-4 p.m.

Veterans Day Ceremony: ACC staff is finalizing plans for the annual Veterans Day Ceremony on Nov. 11 at 10 a.m. The upper park parking lot will be closed to the public on Nov. 10 to secure the area and allow for event setup. For safety, the Veterans Memorial itself will be restricted by stanchions on Nov. 10-11, limiting viewing access. The spotlight will be viewable on the LED screen.

CIVIC BUILDING

Java & Jammin': This family-friendly, free program returned from summer break on Sept.14, with a performance from Todd Owens. The next Java & Jammin' will be Oct. 12 with Sydney Sprague. There will be no November event due to the Veterans Parade.

Programs: New glass coaster classes taught by Kathy Nelson started in September—these classes continue into October. Residents can make glass table coasters, glass vases or a glass sun catcher. Card making classes taught by Vicki Dell continue with each monthly class having 6-8 participants. Family Painting classes continue in October with instructor Maya Henaff. Registration for all programs is at *OnlineAtAnthem.com*.

Legislative Town Hall: In partnership with the Anthem Area Chamber of Commerce, the ACC hosted the Legislative Town Hall on Sept. 17. The Town Hall welcomed Senate President Karen Fann, District 1 House Representative Noel Campbell, and Executive Director of Arizona League of Cities & Towns Ken Strobeck to share what legislation passed in the 2019 session and what is on the horizon for the 2020 legislative session. Representative Steve Pierce was invited, but was unable to attend.

Daisy Mountain Veterans: Staff met with the new Daisy Mountain Veterans President, Dennis Salisbury, to get acquainted, review tenant and billing information, and to discuss ongoing partnership activities with the ACC.

PARKS & FACILITIES

Community Park/Liberty Bell Park: Four new benches will be installed next week at the lower basketball court and four at Liberty Bell Park. The installation of the softball field dugout shades is complete. Additional wood chips were added at the Liberty Bell Park playground. Eight sidewalk trip hazards were repaired. New top surface material was added to Softball Fields #1 and #2, and then they were graded. Overseeding is complete on the soccer fields and Community Park; those areas will be closed until October. The turf maintenance schedule is posted at *OnlineAtAnthem.com/parks*.

Opportunity Way Park: Two ramadas received new paint on the roof and block columns. Additional wood chips were added to the playground. Several departments are working collaboratively to address parking issues/solutions at OWP during high-use times.

Dog Park: The facilities team completed assembling 20 benches; they are on site for installation.

Other: Contractors have repaired more than ten residential common block walls in the past month.

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Financial Summary of Operations – 2019 August

Summary:

Anthem Community Council's financial performance for the eighth month of 2019 and Year-To-Date (YTD) was favorable against August 2018 and favorable against the approved 2019 Budget.

Balance Sheet Review:

- Operating Cash balance, net of cash balances due to our HOA partners and advances for Master Plan Projects, is $3.5 million.
- Adjusted Reserve Fund balances are $16.7 million, and are fully funded in accordance with the 2018 Reserve Study. The 2019 Budget calls for Reserve contributions totaling $2.2 million, at $185,000 per month, against an anticipated spending of $1.5 million.
- Net Enhancement Fund balances are $1.5 million.
- Collections and Accounts Receivable balances, as of the close of Aug. 31, 2019, are $1 million.

Income Statement Review:

- Net August YTD revenues were level with both the 2019 Budget and YTD August 2018 results.
- Utilities expenditures are $27,000 below YTD August 2019 Budget and $7,000 below the August 2018 YTD results.
- Legal and professional fees are $10,000 below the August 2019 Budget and $18,000 below the August 2018 YTD results.
- Financials costs, which include bank fees, bad debt, and related costs, were $107,000 below the August 2019 YTD Budget.
- The Operating Fund performance is favorable for the period ending August 31, 2019 at $141,000.

As always, our full disclosure financial statements are posted at *OnlineAtAnthem.com* as part of the documents supporting this open meeting. We encourage all property owners to take the time to become familiar with our financial standing and results. Please send us your questions at *accounting@anthemcouncil.com.*

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FINANCIAL DASHBOARD
2019

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Print Date: 9/19/19
Month: 8

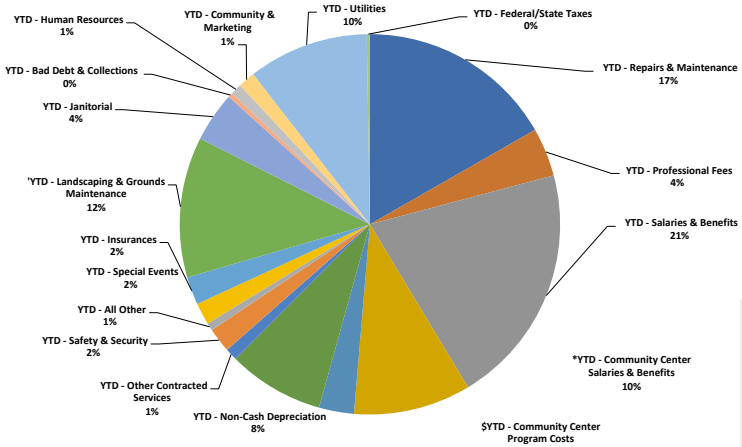
	This YTD AUGUST ACTUAL	Last YTD AUGUST ACTUAL	This YTD AUGUST BUDGET

BALANCE SHEET SUMMARY

Operating Cash	3,528,704	4,238,565
Reserve Fund	16,720,602	14,922,349
Enhancement Fund	1,546,652	1,453,119
Receivables - ACC	510,220	402,905
Receivables - Other	161,125	77,770
Receivables - Allowance	(348,107)	(369,466)
Other Current Assets	173,739	302,074
Net Fixed Assets	15,776,761	14,773,579
TOTAL ASSETS	38,069,696	35,800,897
Trade & Supplier Payables	847,689	440,920
Payroll & Benefits	196,280	243,900
Prepaid Assessments	394,153	1,161,687
Deferred Assessments	707,700	89,116
Other Current	151,329	188,376
Funds Due HOAs	219,653	24,606
Retained Equity	35,411,431	33,523,646
Current Year Surplus	141,460	128,647
TOTAL LIABILITIES & EQUITY	38,069,696	35,800,897

PROFIT & LOSS SUMMARY

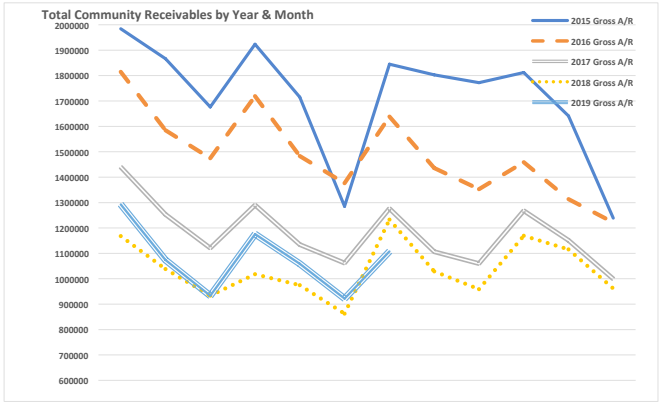
Assessments	6,042,720	4,500,808	4,478,801
Community Center	646,909	541,819	622,281
Events	96,381	76,497	64,925
Other Revenues (Net)	720,396	486,471	319,118
Transfer to Reserve Fund	(1,480,000)	(1,020,000)	(1,050,000)
TOTAL REVENUES	6,026,405	4,585,595	4,435,125
Direct Programs Cost	185,043	161,987	197,441
Events Costs	115,501	52,995	64,136
Community Involvment	89,750	68,503	97,844
Utilities	636,970	478,357	462,775
Professional Fees	256,490	212,332	219,000
Financial Costs	27,180	(15,224)	90,629
Insurances	147,227	118,125	182,350
Security Costs	129,652	95,914	142,743
Human Resources	59,028	41,440	56,512
Repairs & Maintenance	505,707	325,612	390,710
Landscaping	742,528	568,878	563,500
Contract Services	328,893	238,008	257,004
General & Administrative	45,157	133,180	202,258
Compensation - Comm Ctr	619,509	358,292	348,204
Compensation - Facilities	533,873	384,140	413,478
Compensation - Admin	1,275,034	1,014,332	1,227,038
Depreciation	508,174	368,032	425,700
All Other Expenses	(39,832)	(17,068)	25,200
TOTAL EXPENSES	6,165,882	4,587,835	5,366,523
OPERATING SURPLUS	(139,477)	(2,240)	(931,398)
RESERVE SURPLUS	767,635		
ENHANCEMENT SURPLUS	(486,698)		
TOTAL SURPLUS (DEFICIT)	141,460		



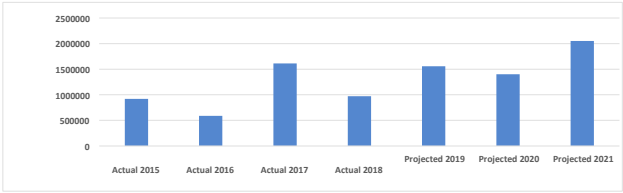
TOTAL ANTHEM A/R	TOTAL	Due Now	31 - 60	61 - 90	91 -180
Country Club	85,017	3,550	4,060	37,911	39,496
ACC	530,964	63,087	10,403	184,367	273,107
Parkside	441,831	21,235	15,617	46,050	358,928
Villages	5,230	100	1	3,232	1,898
TOTAL	1,063,042	87,973	30,080	271,560	673,429
		8.3%	*2.8%*	*25.5%*	*63.3%*

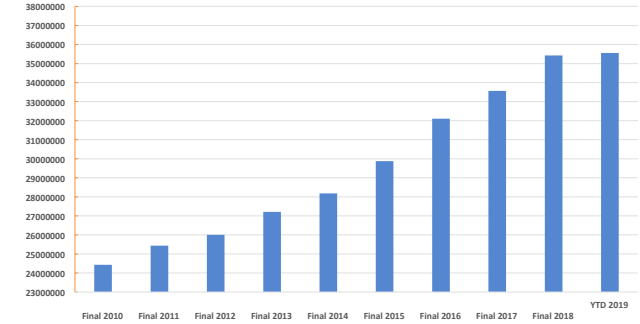
TOTAL ANTHEM A/R	TOTAL DUE	TYPE OF OPEN RECEIVABLE			
		Assessmnt	Legal	CC&Rs	Other
Country Club	85,017	62,786	22,131	100	-
ACC	530,964	279,121	248,543	-	3,300
Parkside	441,831	80,155	47,076	311,050	3,550
Villages	5,230	4,655	-	575	-
TOTAL	1,063,042	426,718	317,750	311,725	6,850

HOW ASSESSMENT DOLLARS HAVE BEEN SPENT - CURRENT YTD

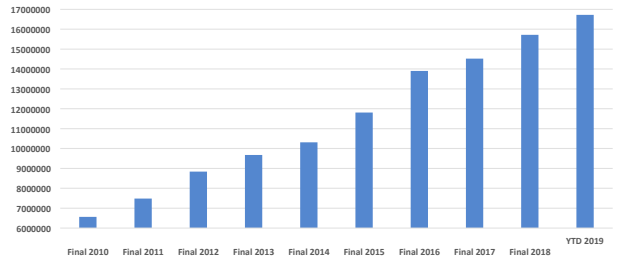


ACTUAL & SCHEDULED RESERVE FUND SPENDING 2015 - 2021





Growth in Community Net Equity Year Over Year



Growth In Reserve Fund Balances Year over Year