

anthem

community council

Meeting of the Board of Directors
July 28, 2021, 6:30 p.m.
Open Session
Anthem Civic Building

MEETING MINUTES

Members Present:

Bob McKenzie, Chair
Darrin Francom, Vice Chair
Carolynn Hiron, Secretary
Doug Sutherland, Treasurer
Barb Patterson, Director
Gina Richard, Director
Chilesa Ready, Director

Members Absent:

Others Present:

Kristi Northcutt, Sr. Dir. Community Relations
Paul Conley, Sr. Director Finance
Michele DeMichele, Sr. Dir. of Operations
Scott Newell, Dir. of Programs & Aquatics
Kim Bodary, Recording Secretary

CALL TO ORDER

Chairman McKenzie called the meeting to order at 6:30 p.m. and recognized those in attendance.

ESTABLISH QUORUM

Chairman McKenzie established a quorum with seven Board members present.

ADOPT AGENDA

Treasurer Sutherland made a motion to adopt the agenda. Secretary Hiron seconded. Voting took place; the motion passed unanimously.

APPROVAL OF MINUTES

Director Ready made a motion to approve the June 23, 2021 minutes. Vice Chair Francom seconded. Voting took place; the motion passed unanimously.

STAFF REPORTS/FINANCIALS

i. Executive

Chairman McKenzie reported that the search for the new Executive Director is underway. The search is expected to take several months.

ii. Programs

Director of Programs & Aquatics Scott Newell presented the programs portion of the staff report, including aquatics and upcoming programs at the Civic Building and Community Center. The water park transitions to weekends-only hours in August through Labor Day. Summer Camp ends this week.

iii. Operations

Sr. Director of Operations Michele DeMichele presented the operations portion of the staff report, which included an update on Reserve projects. The Facilities Maintenance department passed a worker's comp audit with zero corrections, and nine staff have completed Certified Pool Operators training.

iv. Financials

Sr. Director of Finance Paul Conley presented the finance portion of the staff report, including a summary of the June financial statements, and a variance report showing the YTD variance between budget and actual. The organization is preparing for budget season starting in August. The full disclosure financial statements are available to residents on the ACC website. Mr. Conley indicated that the 2022 Budget process is underway, with department directors and managers working to establish their draft budgets.

v. Community Relations

Sr. Director of Community Relations Kristi Northcutt presented the community relations portion of the staff report, including the August Representative Town Hall with State Superintendent of Instruction Kathy Hoffman as the speaker, and she recapped the Independence Day Event. Autumnfest will be Oct. 23-24, and sponsor and vendor registration is underway.

Vice Chair Francom made a motion to approve the Staff Reports and Financials as presented. Treasurer Sutherland seconded. Voting took place; the motion passed unanimously.

COMMITTEE REPORTS

A. Facilities Master Planning Committee (FMPC)

FMPC Chair Doug Sutherland reported that the committee conducted interviews, and a slate of resident members was presented to the Board for approval. The residents being recommended are Jay Kopas and Jeanne Boulware, with Kristin Sandstrom and Bonnie Sauliner as alternates. The youth members include Jared Erisman, Bradley Rogers, Hayden Babcock, and Jordan Wray.

Treasurer Sutherland moved to accept the slate of FMPC members as presented. Secretary Hiron seconded. Voting took place; the motion passed unanimously.

B. Finance Committee

It is being recommended that resident Tim Cocchia join the Finance Committee.

Treasurer Sutherland moved to accept the new committee member as presented. Director Patterson seconded. Voting took place; the motion passed unanimously.

Treasurer Sutherland moved to accept the Committee reports as presented. Director Ready seconded. Voting took place; the motion passed unanimously.

CLOSED SESSION REPORT

There were no items from Closed Session to report.

OPEN DISCUSSION

Resident Ron Jerich inquired why the ACC changed executive titles and Chairman McKenzie stated that we aren't a business or corporation, and we did a study of other master planned communities like us, and that most were Executive Directors, not Officers. The previously COO and CFO titles changed to Senior Directors to be in conjunction with the Executive Director title change.

Mr. Jerich inquired when Amped Coffee's drive through trailer was approved and what are the legal implications to the ACC for any accidents. Chairman McKenzie stated that the drive-through was approved by Anthem executive staff in 2019 and there have been no issues or complaints regarding the trailer. Mr. McKenzie further stated that the legal question will be reviewed by legal counsel and a response sent to Mr. Jerich at a later date.

Resident Rob MacGregor stated that Boulder Creek High School is conducting a fight song challenge, and if a student is seen wearing an "ask me about our fight song t-shirt," please participate and upload pictures or film to social media pages such as Twitter, etc.

Resident Sue Natale commented on the tennis court repurposing and presented another option to the Board for review. Ms. Natale stated she is not in favor of the repurposing of the court.

Resident Fred Natale shared his concerns with the tennis court repurposing. Mr. Natale asked that the Board consider a motion to delay and reconsider other options.

Resident Terry Murphy shared his concerns with the tennis court repurposing and stated that court one is the only court with shade during the summer and stated he is not in favor.

Resident Tyler Howard stated he was in support of repurposing tennis court one for the hockey rink.

Resident Leighton Howard stated she was in support of repurposing tennis court one for the hockey rink.

Resident Samantha Gramolini shared her concerns with the repurposing and stated she is not in favor.

Independent Contractor Cheryl Barnett, who coaches tennis, shared her concerns with the tennis court repurposing and stated she is not in favor.

Resident Krishna Jandhyala shared his concerns with the repurposing and stated he is not in favor.

Ken Snowden shared his concerns with the tennis court repurposing and stated he is not in favor.

Carol Torkko shared her concerns with the tennis court repurposing and stated she is not in favor.

Resident Janne' Maitem shared her concerns with the tennis court repurposing and stated she is not in favor.

ACC Sports Program Manager Paul Rangel shared why the Community Center revised their scheduling and created an allocation policy so that Anthem residents are given priority over nonresidents.

CONSENT AGENDA

A. Revised APCA Residential Design Guidelines Approval

Parkside Board Vice President Shari Miller updated the Board on Parkside’s Residential Design Guidelines changes.

Secretary Hiron made a motion to accept the revised APCA Residential Design Guidelines as presented. Vice Chair Francom seconded. Voting took place; the motion passed unanimously.

OLD BUSINESS

A. Investment Policies

Vice Chair Francom reviewed the revisions of investment policies as presented in the staff memo. Resident Ron Jerich inquired about the “BBB”-rated funds and Treasurer Sutherland provided clarification.

Treasurer Sutherland made a motion to approve the revision of Investment Policy #1 as presented. Vice Chair Francom seconded. Voting took place; the motion passed unanimously.

Treasurer Sutherland made a motion to approve the revision of Investment Policy #2 as presented. Vice Chair Francom seconded. Voting took place; the motion passed unanimously.

NEW BUSINESS

There was no new business to consider.

ADJOURNMENT

There being no further business to discuss, the meeting adjourned at **8:02 p.m.**

Respectfully Submitted,

 *Carolynn Hiron*

08/29/21

Carolynn Hiron, Secretary
On Behalf of the Anthem Community Council Board of Directors