

anthem

community council

Meeting of the Board of Directors
June 23, 2021, 6:30 p.m.
Open Session
Anthem Civic Building

MEETING MINUTES

Members Present:

Bob McKenzie, Chair
Darrin Francom, Vice Chair
Carolynn Hiron, Secretary
Doug Sutherland, Treasurer
Barb Patterson, Director
Gina Richard, Director
Chilesa Ready, Director

Members Absent:

Others Present:

Terry Mullarkey, Executive Director
Kristi Northcutt, Sr. Dir. Community Relations
Paul Conley, Sr. Director Finance
Michele DeMichele, Sr. Dir. of Operations
Jonathan Ebertshauser, Legal Counsel
(via phone)
Mark Stahl, Legal Counsel (via phone)
Lindsay Roll, Executive Assistant

CALL TO ORDER

Chairman Bob McKenzie called the meeting to order at 6:32 p.m. and recognized those in attendance.

ESTABLISH QUORUM

Chairman McKenzie established a quorum with seven Board members present.

ADOPT AGENDA

Secretary Carolynn Hiron made a motion to adopt the agenda. Vice Chair Darrin Francom seconded. Voting took place; the motion passed unanimously.

APPROVAL OF MINUTES

Director Gina Richard made a motion to approve the May 26, 2021 Board meeting minutes. Director Barb Patterson seconded. Voting took place; the motion passed unanimously.

STAFF REPORTS/FINANCIALS

i. Executive

Executive Director Terry Mullarkey presented the plan for a Town Hall on July 28, when the ACC will host residents from 4:30-6:30 p.m. at the Civic Building. Phoenix Councilwoman Ann O'Brien will speak; and while geared especially to new residents, all residents are invited to attend to mingle with ACC and HOA Boards and staff, and then stay for an ACC Board Q&A and Board meeting immediately following. Refreshments & childcare will be provided.

ii. Programs

Sr. Director of Finance Paul Conley presented the programs portion of the staff report, including an aquatics and youth/family activities update. The Community Center and water park have returned to pre-pandemic attendance or more. Congratulations to the staff for preparing so well to handle the summer rush, for being recognized with a Five-Star Audit by SGE, and passing a recent county inspection.

iii. Operations

Sr. Director of Operations Michele DeMichele presented the operations portion of the staff report, which included an update on the DLC special project assignments for 2021, tree trimming, and the grass-to-granite transition update.

iv. Financials

Mr. Conley presented the finance portion of the staff report, including a summary of the May financial statements, and a variance report showing the YTD variance between budget and actual. The organization is preparing for budget season starting in August. The full disclosure financial statements are available to residents on the ACC website.

v. Community Relations

Sr. Director of Community Relations Kristi Northcutt presented the community relations portion of the staff report, including an update on the upcoming Independence Day Celebration, the new *Anthem Way/Activities Guide* (with QR codes to register and direct to the website), and the July 9 Representative Town Hall with Maricopa County Supervisor Bill Gates as the speaker (via Zoom).

Point of Order: Treasurer Doug Sutherland made known that there was no quorum in Finance Committee in order to accept the May Finance Report, but he personally accepts on their behalf.

Director Patterson motioned to accept the Staff Report and Financials as presented. Vice Chair Francom seconded. Voting took place; the motion passed unanimously.

COMMITTEE REPORTS

A. Facilities Master Planning Committee (FMPC)

Treasurer Sutherland, who chairs this committee, reported that the committee reviewed applications for resident members, and has selected several from the 13 applications which they will interview. The Committee will bring a list of resident members to the Board for review at the July meeting.

Vice Chair Francom moved to accept the FMPC report. Secretary Hiron seconded. Voting took place; the motion passed unanimously.

B. Finance Committee

Because quorum was not met and the June Finance Committee meeting was not held, no report was given.

CLOSED SESSION REPORT

There were no items from Closed Session to report.

OPEN DISCUSSION

There were no open discussion items from the floor.

CONSENT AGENDA/APPROVAL

A. Revised ACCCA Residential Design Guidelines Approval

Director Patterson made a motion to accept the revised ACCCA Residential Design Guidelines as presented. Secretary Hiron seconded. Voting took place; the motion passed unanimously.

OLD BUSINESS

A. 404 Wash Fire Damage Cleanup

Vice Chair Francom recused himself from this agenda item, as he lives on the wash in question and is directly impacted by any decisions made by the Board.

Mr. Mullarkey presented an update on the items that the Board directed staff to clarify from a previous meeting. He clarified that only the burned/dead brush would be manually removed. Staff also confirmed with MCSO and DMFD that no arrests were made, and that no cause of the fire had been determined. Director Patterson stated a concern about precedent that would be set by clearing the washes. Chairman McKenzie asked Mr. Francom his opinion as a resident; Mr. Francom confirmed that he prefers that the dead brush be removed.

Mr. McKenzie opened the floor for resident input. Resident Paul Nugent asked if the ACC bid the project only to the community's current landscaping company, or others as well. Ms. DeMichele answered no, the

ACC did not go out for bid to other companies, as the project is under the \$50k approval threshold and as such, did not require an RFP.

Secretary Hiron moved to clear the dead trees and brush in the wash located in the area of W. Anthem Way and W. River Rock Trail, for an unbudgeted expense of \$18,000; noting that the ACC will not use this as precedent, and that all clearing requests will be reviewed on a case-by-case basis. Director Ready seconded. Voting took place. Director Patterson voted nay; motion passed by majority (5 yay, 1 nay, 1 recused).

NEW BUSINESS

A. Repurpose Tennis Court #1

ACC Project Manager Dawn Dworak and Sports & Fitness Program Manager Paul Rangel presented a plan to repurpose Tennis Court #1 located at the Community Center, which is not as consistently utilized as the other five tennis courts, as supported by reservation and hourly count data. The court would be repurposed into a more highly used amenity, striped for hockey, basketball, volleyball, badminton, and other games. The monies coming from the Reserve Fund allocation for resurfacing the court would pay for the project.

Director Patterson asked that the matter be tabled until further communication between the ACC and tennis community could be completed. Chairman McKenzie opened the floor for resident feedback. Resident Scott Marks commented that he supported the repurposing of the court. Resident Paul Nugent stated he is excited to see the court used in more ways.

Mr. McKenzie made the motion to proceed with repurposing Tennis Court #1 to include multiple sport play, with the understanding that staff would speak with the tennis community and if met with major opposition, staff would bring the topic back to the Board. Treasurer Sutherland seconded.

Vice Chair Francom moved to amend the motion back to the original motion without stipulation. Mr. Sutherland moved to table both the first and second amended motions. Mr. McKenzie rescinded his original motion to clear the record.

After further discussion, Mr. Francom motioned to proceed with repurposing Tennis Court #1 to include multiple sport play. Ms. Hiron seconded. Voting took place; Director Patterson voted nay. The motion passed by majority.

B. Landscape Proposal to Replace Poly to PVC Pipe

Mr. Conley presented this proposal, stating that Parkside's portion to convert Poly to PVC pipe would be \$15,000 and the APCA Board has approved the expenditure. Because Parkside's pipes connect to ACC pipes, the ACC contributing to the beta project is a proactive approach to what will eventually have to be done on a larger scale.

Secretary Hiron motioned to approve a \$12,022 unbudgeted expenditure to convert ACC-owned underground Poly irrigation supply to PVC, in conjunction with Anthem Parkside Community Association (APCA) beneath two Parkside neighborhood parks. Director Richard seconded. Voting took place; the motion passed unanimously.

C. Investment Policies

Treasurer Sutherland requested to table the investment policy discussion, as quorum was not met at the last Finance Committee meeting in order to discuss the memo. The agenda item was tabled.

D. Anthem Neighborhood Watch – Chairperson Appointment

Executive Assistant Lindsay Roll presented an overview of Anthem Neighborhood Watch (ANW) and the contributions made by outgoing Chair Teresa Pierson and Vice Chair Scott Marks. She then introduced ANW Chair candidate Christine Perry. Vice Chair Francom expressed appreciation on behalf of the Board to Ms. Pierson and Mr. Marks for their service.

Vice Chair Francom motioned to appoint Christine Perry as the new Chairperson for Anthem Neighborhood Watch. Treasurer Sutherland seconded. Voting took place; the motion passed unanimously.

ADJOURNMENT

There being no further business to discuss, Mr. Francom motion the meeting be adjourned at 7:50 p.m.

Respectfully Submitted,

 *Carolynn Hiron* 08/16/2021

Carolynn Hiron, Secretary
On Behalf of the Anthem Community Council Board of Directors