



## FILM & PHOTOGRAPHY APPLICATION

All requests for private photo shoots, commercials, television, feature films or any other film production that utilize or feature Council property (including logos and taglines) must be coordinated with the Communications Department at 623-742-6065.

Prior to filming, an application form must be completed and signed by the responsible party and faxed to 623-742-6170, delivered, or mailed to Anthem Community Council, Communications Department, 3701 W. Anthem Way, Suite 102, Anthem, AZ 85086. The Anthem Community Council (ACC) requires a Certificate of Insurance naming the Anthem Community Council as "additional insured" to be submitted with the completed application.

The certificate of insurance must contain combined single limit coverage for bodily injury and property damage of not less than one million dollars (\$1,000,000), and basic workers' compensation insurance as provided in the laws of the state. The certificate shall name the ACC as additional insured. The ACC may require additional coverage if it is determined that the risks inherent in the proposed activity, would not be adequately covered by the basic coverage.

**Please note the following:**

The production shall not block or close any streets, sidewalks or alleys.

The production shall not in any way interfere with traffic or pedestrian right of ways.

The production shall be responsible for restoring any area used to the same condition it was in prior to use by the production.

When filming in Anthem, all filming related activity, including move-ins and wrap-up, must occur between the hours of 7:00 a.m. and 10:00 p.m.

Filming during "Community Special Events" is NOT PERMITTED (unless authorized by the Communications Department).

Commercial photography is prohibited on Council property. Commercial property is defined as wholesale, retail, and professional uses of photography for advertisement.

The ACC expects all productions and crews to act professionally in all dealings with the public. Whenever possible, the production and crew are encouraged to shop locally and to utilize services in the community where they are filming.

The ACC may suspend or terminate filming/photography activities at any time if a breach of ACC policies or regulations by the production company occurs. The production company is responsible for consequences and/or damages resulting from non-compliance with ACC policies and regulations of the production company's employees, agents, contractors and/or volunteers.

If you are filming at a private residence(s) or on HOA property, you must contact the appropriate Homeowners' Association (HOA) and submit any required documents requested by the HOA.

- Parkside Homeowners' Association – 623-742-6050
- Anthem Country Club Community Association – 623-742-6050
- The Village at Anthem Condominiums – 602-288-2687



## FILM/PHOTOGRAPHY PROCESS APPLICATION

**Provide the following information:**

Application Date: \_\_\_\_\_

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Name of Responsible Party: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Complete address(es) and name of location(s) where filming or photo shoot will occur: i.e. park address:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about Anthem? \_\_\_\_\_

Why did you select Anthem for filming/photo shoot? \_\_\_\_\_

\_\_\_\_\_

**Project type:**

I will be doing:  photo shoot and/or  video – what type?  documentary;  movie;  reality show;  student film;  commercial;  other

Please describe what the video/movie is about: \_\_\_\_\_

When and where will the video/movie be shown: \_\_\_\_\_

Date(s) of when filming/photo shoot will occur: \_\_\_\_\_

Time(s) of filming/photo shoot: \_\_\_\_\_ am or pm to \_\_\_\_\_ am or pm

Number of persons to be involved in the project: \_\_\_\_\_

