

Resolution 2014-R-5

Anthem Community Council Board Policy Manual Amendment Section 5.2.2 & 5.2.6-Code of Conduct and Suspension of Privileges

Anthem Community Council, Inc.
3701 W. Anthem Way, Suite #201
Anthem, Arizona 85086

WHEREAS, the undersigned, representing the Board of Directors ("Board") of Anthem Community Council, Inc., ("Council") an Arizona nonprofit corporation, hereby agrees to amend the Board Policy Manual to amend Council policies regarding Council Code of Conduct and suspension of privileges.

WHEREAS, this resolution supersedes and replaces any previously approved resolution regarding the same matter.

NOW THEREFORE BE IT RESOLVED, upon adoption of this Resolution by the Board, the Board Policy Manual shall be amended as follows:

Section 5.2.2 shall be amended and restated in its entirety as follows:

5.2.2 Use of Council Facilities

Pursuant to the Declaration, each Anthem Resident may use the Council Facilities. Anthem Residents and their Guests are expected to strictly adhere to the following code of conduct.

1. Resident ID cards will be issued and are required for use of Community Center facilities. A resident ID card is valid only for the person to whom it is issued, and cannot be loaned, transferred or assigned. Guest fees may be established by the Council Board.

2. Code of Conduct:

- a. Residents must conduct themselves so as not to jeopardize or interfere with the rights and privileges of other Residents or their guests.
- b. Residents are responsible for the conduct of their guests.
- c. Residents will refrain from loud, profane, indecent or abusive language.
- d. Residents will not harass or accost any other Resident, guest or Council staff, Directors, Officers or Committee persons.
- e. Residents shall obey all safety rules, shall not compromise the safety of others by their actions, and shall discontinue unsafe activity when other Residents are present or when instructed by Council staff.
- f. Physical or verbal abuse directed at other Residents, guests, or Council staff, Directors, Officers or Committee persons will not be tolerated.
- g. Residents will be held responsible for any damage that they cause to Council property.

- h. Residents and guests shall not reprimand or discipline any Council staff, or interfere with the management of the Council. Comments and complaints are to be directed to the Community Executive Officer or Designees. The Community Executive Officer or Designees may require that the complaint be submitted in writing before taking action on the complaint.
- i. Residents are prohibited from profiting financially by charging guests for use of the Council Facilities.
- j. Proper dress is required in all facilities. Additionally, more specific dress code guidelines have been established for hygienic and public safety reasons within Council Facilities. Council staff is responsible for enforcing these guidelines.
- k. The Community Executive Officer or Designees will inform Residents or guests of any violation of Council Rules and Regulations and, when necessary, report such actions to the Council Board.
- l. Residents will not attempt to direct any Council staff in the performance of their duties.
- m. Any Resident who violates any of the above sections of this Code of Conduct, or any Council rule or regulation is subject to disciplinary action by the Council Board or Community Executive Officer or Designees, including suspension of resident privileges and fines.


3. Suspension of Privileges:

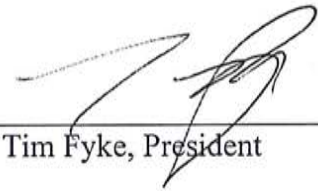
- a. If Council determines that any Resident is in violation of the above Code of Conduct, it may suspend that Resident's right to use the Council Facilities for a period of time determined reasonable by Council. At least fifteen (15) days prior to suspending a Resident's right to use the Council Facilities, Council shall provide the Resident with a written notice regarding the impending suspension and the reasons for the suspension. If the Resident requests a hearing within fifteen (15) days after the mailing of the written notice, Council shall schedule a hearing with the Council Board prior to suspending the Resident's privileges. If the Resident fails to make a timely request for a hearing, the suspension will take effect automatically fifteen (15) days after the mailing of the notice. Notwithstanding the above, Council shall have the right to immediately suspend a Resident's right to use the Council Facilities, prior to a written notice and hearing, if Council determines in its sole discretion that it is in the best interest of the Council, Council staff, Residents, guests, or any other person using Council Facilities.
- b. If a Resident makes a timely request for a hearing, Council shall schedule a hearing with the Council Board within thirty (30) days of Council receipt of the request. At the hearing, the Resident shall be given a reasonable amount of time to present their appeal, as determined by the Council Board. The Council Board or Designee shall notify the Resident of Council decision within ten (10) days of the hearing.

Section 5.2.6 shall be amended as follows:

The following sentence shall be added at the end of the last paragraph in Section 5.2.6: "If Council elects to suspend a Resident's right to use the Council Facilities, it shall follow the policy as described in Section 5.2.2."

APPROVED this 28 day of May, 2014.*


Attested by: John Birdseye, Secretary



Tim Fyke, President

* Resolution will take effect ten (10) days following the signed approval by the Board of Directors President and Secretary