

anthem community council

Meeting of the Board of Directors
April 26, 2017
OPEN SESSION at 6:30 p.m.
Anthem Civic Building
3701 W. Anthem Way

MEETING MINUTES

Members Present:

Ryan Halleran, President
Roger Willis, Vice President
John Balzer, Secretary
Bob McKenzie, Treasurer
Rick Kesselman, Director
Terry Mullarkey, Director
Tim Fyke, Director
Dino Cotton, Incoming
Director

Members Absent:

None

Others Present:

Jenna Kohl, Community Executive Officer
Neal Shearer, Community Operations Officer
Doug Greenstein, Community Finance Officer
Kristi Northcutt, Communications Director
Kevin Shaffer, Community Center Director
Michele DeMichele, Special Events & ACB Operations Director
Johnathan Ebertshauser, Legal Counsel
Kim Bodary, Recording Secretary
Tony Smith, Business Services & Code Specialist

CALL TO ORDER

The Open Session of the Anthem Community Council (ACC) was called to order at 6:31 p.m.

ESTABLISH QUORUM

President Halleran established a Quorum with six Board members present.

APPROVAL OF MEETING MINUTES

Treasurer McKenzie made a motion to approve the minutes from the March 22, 2017 Regular Meeting. Director Kesselman seconded. Voting took place; the motion passed unanimously.

PRESENTATION/AWARDS/ANNOUNCEMENTS

A. Anthem Youth Advisory Council (AYAC) Announcements

Ember Fox, Prahni Ponaka and Camille Poznecki updated the Board on the current AYAC projects. AYAC just wrapped up working at Anthem Days in March where they spoke to hundreds of adults and teens about the vandalism contest and AYAC's vision. AYAC's vandalism poster contest had several entries ranging from kindergarten to high school students and the first-place winner is present at tonight's meeting. Ms. Kohl thanked the sponsors and stated AYAC did an excellent job on the poster contest. First place winner was Laci Sass, 7th Grade, who won a Freddy's Gift Basket, \$20 Tortas Chano Gift Card, and a \$10 Salon Eclectic Gift Card. Second place winner was Ellie Faley, 7th grade, who won \$20 Salon Eclectic Gift Card and a \$20 Starbucks Gift Card. Third place went to Nikolas Gall, 9th grade, who won a \$20 Tortas Chano Gift Card and \$10 Starbucks Gift Card. To see all entries, visit: <http://onlineatanthem.com/ayac-vandalism-poster-contest>.

B. Report from Daisy Mountain Fire District Chief Nichols

Mark Nichols, Fire Chief of Daisy Mountain Fire District gave an update on the Daisy Mountain Fire District and Black Canyon Fire District consolidation. Chief Nichols stated there are public meetings scheduled in May where people can submit public comments. He then answered a few questions which had been submitted via email prior to the meeting. Will there be sufficient resources and will residents of Anthem be at a loss in an emergency when equipment is so far away? Chief Nichols stated yes, there will be sufficient resources as they have already been going to Black Canyon for 10 years and all this consolidation does is makes it one organization. What resources does Black Canyon have at this time? Chief Nichols stated they have a fire truck, reserve fire truck, ambulance, reserve ambulance, a water tanker, brush truck, Type III fire truck, and a few other trucks which are all paid for.

They bring a lot resources to compliment what Daisy Mountain already has. The other question asked was if the consolidation was already done and Chief Nichols stated no.

Director Mullarkey stated there was discussion on the bonds at a previous town hall meeting and inquired if those stay with the community and Chief Nichols stated that by law, the bonds must stay with the community that approved them.

Secretary Balzer inquired what counties will collect the taxes and Chief Nichols stated both Yavapai and Maricopa collect the taxes and it will be considered the district's money but will have two account ledgers and the tax rate will be the same.

C. Thank You to Outgoing Board Members

President Halleran thanked Roger Willis for his service to Anthem and presented him with a gift.

President Halleran thanked outgoing Board Member Tim Fyke for his service to Anthem and presented him with a gift.

Vice President Willis thanked Ryan Halleran for his service as Board President and presented him with a plaque.

D. Introduction and Seating of New Board Members

Ms. Kohl introduced the newly elected Board Member: Mr. Dino Cotton from Parkside.

ADOPT AGENDA

Treasurer McKenzie made a motion to adopt the agenda with the revision of moving requested item 13E, Consider Approving Memorial Day as a Time of Reflection and Remembrance (eliminating a formal ceremony) and a Ceremony for Veterans Day with One LED screen, Starting with Veterans Day 2017 to 5A. Director Kesselman seconded. Voting took place; the motion passed unanimously.

E. Consider Approving Memorial Day as a Time of Reflection and Remembrance (eliminating a formal ceremony) and a Ceremony for Veterans Day with one LED screen, Starting with Veterans Day 2017.

Ms. Kohl stated the Board met with staff at a working session on March 22, 2017, to discuss the approach for ceremonies at the Anthem Veterans Memorial moving forward. The Board directed staff to deliver options for a scaled-back approach to Veterans Day, and to establish Memorial Day as time of reflection and remembrance at the AVM, without a formal ceremony. Ms. Kohl clarified that there will be a full ceremony on Memorial Day 2017, and the proposal is to have a full ceremony on Veterans Day each year (with an LED sign). The proposal for Memorial Day starting in 2018 is to fully "dress" the Memorial with flags, POW/MIA table, wreaths, etc., but there would be no formal speakers or music.

Ms. Kohl stated that the options were shared with Admiral Ron Tucker, Chair of the Veterans Memorial Support Team and MaryAnn Derryberry, president of the Daisy Mountain Veterans Organization. Staff received a number of emails on this topic from residents urging the Board to keep the ceremonies and the feedback has been forwarded to all Board members. As a result of the feedback, staff recommends that the Board approve the ceremony for Veterans Day 2017, and then meet with the Veterans organizations to jointly discuss plans for future Memorial and Veterans Days.

President Halleran stated he has been in communication with DMV President Derryberry as well as many individual veterans and we are proposing a meeting with the ACC staff, one or two Board liaisons, and DMV next week to see what we can agree upon from an involvement standpoint. President Halleran stated he hopes there is good dialogue between us and the organizations who are willing to get involved with these ceremonies.

President Halleran clarified what the Board options are and Director Mullarkey stated to make sure we make safety at events at the Memorial a top priority.

Mary Ann Derryberry, resident stated she and her husband Tom are 16-year residents of Anthem, and she is a proud Veteran of the Marine Corps, 2004 - 2005 Commander of the American Legion, Founder of the Veterans Parade in 2005, Inductee of the AZ Veterans Hall of Fame in 2013 and newly elected President of the Daisy Mountain Veterans. Ms. Derryberry noted that the veterans have enjoyed a twelve-year relationship with the ACC beginning with the parade. They have participated in celebrations at the Memorial to some degree over the past five years. She feels that, with the departure of the volunteer manager, the ACC inherited the celebrations at the Memorial and in the transition, the American Legion, VFW and DMV participation fell in the cracks. They would like to be included in the planning. They agree that Memorial Day should move to a reflection and remembrance at the Memorial, but with a small formal ceremony. They also agree that scaling back the Veterans Day ceremony is appropriate. They strongly urge the ACC board to delay the vote on this item until the ACC staff and DMV can meet soon and mutually craft celebrations we all can be proud of.

Dave Black, resident, stated he will be the new VFW Commander, and he has many family pavers at the Memorial. He mentioned that it is nice to have a time of reflection and events are a time for healing and a time for the community to come together and pay attribute to veterans. Mr. Black encouraged joint discussions with representatives from the VFW, American legion, and DMV so that we can continue with these meaningful events.

Treasurer McKenzie made a motion to approve the Veterans day ceremony for 2017 with one LED sign, that we suspend any vote on the rest of the proposal for up to three months, and we appoint two Board members to work as liaisons with the community group which should include at least DMV, VFW and the American Legion. Vice President Willis seconded. Voting took place; the motion passed unanimously. The Board selected Ryan Halleran and John Balzer to represent the ACC Board during the discussions.

F. Election of Officers

The election of officers took place. All terms run for one year (April 2017 through April 2018).

- Director Kesselman nominated Roger Willis for President. The Board voted and Mr. Willis took the seat unopposed.
- Director Mullarkey nominated Bob McKenzie for Vice President. The Board voted and Mr. McKenzie took the seat unopposed.
- Director Halleran nominated Terry Mullarkey for Treasurer. The Board voted and Mr. Mullarkey took the seat unopposed.
- Director Halleran nominated Dino Cotton for Secretary. The Board voted and Mr. Cotton took the seat unopposed.

ESTABLISH QUORUM OF NEW BOARD

President Willis established a Quorum with seven Board members present.

STAFF REPORT

Ms. Kohl summarized the staff report and shared the following:

- May 5: Music in May begins (Fridays in May), 7 p.m., Community Park Amphitheater. Food Trucks will kick off the first night on May 5. Thanks to Prickett Realty, BrightView Landscapes, and State Farm-Justin Simons for their sponsorship support.
- May 24: ACC Board of Directors Meeting, 6:30 p.m., Civic Building
- AYAC Recruitment: Recruitment for the 2017-18 term of the Anthem Youth Advisory Council is underway. An interest meeting was held on April 19. Applications are available on the website, at the Civic Building and Community Center. If you know of any Anthem youth ages 12-17 yrs. who want to make a difference in their community, please encourage them to apply. Applications are due by 5 p.m. on May 5.
- Master Plan: Two meetings were held recently for discussion on the Facilities Master Plan projects which include pickleball courts, a dog park and expansion to the Skate Park. The first was a meeting of the CPDC, where staff presented rough site plans created by EPG, pros and cons of each project site, and preliminary construction costs. At this meeting, the CPDC decided to eliminate one possible dog park site (leaving two) and the indoor skate park concept (due to cost and location challenges). The second meeting was a joint discussion of the CPDC and FaRM to review the proposed projects, construction estimates and initial

operating cost projections. The next step is a public open house at the Civic Building, scheduled for May 2 from 4-6 p.m., when residents can learn about the projects and provide input. The initial project proposals and public comment forms are available online.

- Staff met with representatives of MCDOT to discuss their automated transit initiatives. They are applying for a new grant to equip 2,000 vehicles with stoplight tracking technology, and we will again provide a letter of support for their grant application. They are also working with Valley Metro and Local Motors on a possible future automated public transit vehicle, and may pursue Anthem as a test location.
- Memorial Day: The May 29 ceremony planning is well underway (new time: 9 a.m.). Staff attended a special speaker presentation in Scottsdale on April 12 to vet a possible Veterans Day speaker. Staff is now responsible for all paver orders and layings.
- Special Edition Java & Jammin' featuring Art in Public Places: June 3 on the Terrace, 9:30-11:30 a.m. Masato Tachi will perform. Please join us for art, music and refreshments.

FINANCIAL REPORT

Mr. Greenstein summarized the Balance Sheet and Income Statement for the Board. He summarized the financial performance, fund balances, and collections activities. He noted that the ACC's monthly financial package has been upgraded to provide additional historical Balance Sheet information, additional graphs of operating and cost trends and summary variance reporting. As always, our full disclosure financial statements are posted to the OnlineAtAnthem website as part of the documents supporting this open meeting. We encourage all property owners to take the time to become familiar with our financial standing and results.

OPEN DISCUSSION:

Stacey Foxx, resident, requested the Board's approval for local Girls Scouts to hang inspirational signs in trees near benches in the washes along the Acadia Way/Courage Way trail. Ms. Kohl gave the background to this request and stated she and Ms. Foxx have spoken in regards to this fantastic project but unfortunately signs are not allowed in the park for many reasons including the high number of requests they get from residents. Since this is not allowed in the parks or trails, they brainstormed different options. Since ACC staff could not approve Ms. Foxx's request, she is here requesting approval from the Board.

Treasurer Mullarkey inquired how many signs and benches would be affected and Ms. Foxx stated there will be twelve signs and two benches with six signs around each bench.

Director Halleran stated this is a difficult one from our perspective as we get lots of requests and if we grant one request, we would have to entertain other requests.

President Willis inquired how long they would last and Ms. Foxx stated they would be up as long as they last and that she and the Girl Scouts would be responsible for maintaining them.

Director Kesselman stated he is moved by their comments but concerned about the precedent which may not override the seriousness of what you are trying to accomplish but he would vote in favor of a test period to see how it goes.

Secretary Cotton stated his concerns on the wire that would be used to hang the sign and how to prevent any injuries from it.

President Willis asked Ms. Foxx if she would be willing to work with staff on the specific locations and content along with the design of the signs and to make sure she will be monitoring the condition of the signs.

Ms. Kohl suggested we do a trial period and we reserve the right to take them down; she advised the Board there could be other requests coming in the future.

Vice President McKenzie made a motion to approve the proposal to place signs on trees along the ACC's trails with locations to be worked out as a pilot program for a 90-day trial, with a provision that Stacey

Foxx and her Girls Scouts work with Jim Metcalf and staff to approve locations, means of attaching, and content with the addition that the ACC staff reserves the right to remove the signs should it be in their judgement to do so. Director Halleran seconded. Voting took place; the motion passed unanimously.

CONSENT AGENDA/ACCEPT COMMITTEE REPORTS:

A. Accept Committee Reports

- 1) Community Planning and Development Committee
 - a. March 28, 2017 Meeting minutes
- 2) Economic Development Committee
 - a. April 5, 2017 Meeting minutes

Vice President McKenzie made a motion to approve the CPDC minutes from March 28, 2017 and the EDC minutes from April 5, 2017. Director Halleran seconded. Voting took place; the motion passed unanimously.

OLD BUSINESS

A. Consider Authorizing the Board President to Sign a Special Warranty Deed to Convey Ownership of Tract A "Anthem Equestrian Trailhead," from the Anthem Community Council to the Daisy Mountain Fire District (DMFD).

Mr. Shearer stated DMFD is in the process of rebuilding Fire Station 145 on W. Desert Hills Drive, south of Anthem. In order to accommodate parking requirements for a large community room to be included in the new fire station, DMFD approached the ACC about the need to add parking spaces and related improvements to the ACC's equestrian trailhead property located immediately north of the fire station.

The trailhead was deeded to the ACC by Pulte several years ago for exclusive use as an equestrian trailhead, unless otherwise authorized by Pulte. Given the existing deed restrictions, the trailhead does not have monetary real estate value to the ACC—it is simply maintained by the ACC for public trailhead use.

Mr. Shearer provided a summary of the amendment requested by Pulte and said that staff recommended approval of the proposed deed with Pulte's amendment.

Vice President McKenzie made a motion to approve the Board President to sign a Special Warranty Deed to convey ownership of Tract A "Anthem Equestrian Trailhead," from the Anthem Community Council to the Daisy Mountain Fire District (DMFD), with the modified language from Pulte. Treasurer Mullarkey seconded. Voting took place; the motion passed unanimously.

NEW BUSINESS

A. Consider Approval of the Architectural Design and Construction of Creative Castle's New Classroom Building at 4130 West Opportunity Way, APN 203-03-020A in Accordance with the Terms Outlined in the Approval Letter.

Ms. Kohl stated Creative Castle is proposing to build a single story, 2,992 s.f. stand-alone classroom facility. The project will be located on West Opportunity Way, on the west side of Creative Castle's existing parking lot. The new facility will include three classrooms, a restroom and a storage room. The proposed project has been reviewed by ACC's architect and is compliant with the ACC Non-Residential Design Guidelines.

Rose Urness, Owner of Creative Castle, stated they have outgrown the current space and need additional space and Cawley Architect David showed the Board the proposed drawings.

Director John Balzer inquired if the children were all released at the same time and Ms. Urness stated they only have one class per time with 12 students so parking or pickups will not be an issue.

Vice President McKenzie made a motion to approve the architectural design and construction of Creative Castle's new classroom building at 4130 West Opportunity Way, APN 203-03-020A in accordance with the terms outlined in the approval letter. Director Kesselman seconded. Voting took place; the motion passed

unanimously with six votes (Willis, McKenzie, Mullarkey, Cotton, and Kesselman) and President Halleran recusing himself.

B. Consider Approval of the Architectural Design and the Construction of HonorHealth's New Outpatient Medical Facility on N. Venture Drive, APN 203-04-544 in Accordance with the Terms Outlined in the Approval Letter.

Ms. Kohl stated HonorHealth is proposing to build a two story, 38,670 s.f. outpatient medical facility. The project will be located on N. Venture Drive, on the vacant parcel south of the existing Legacy at Anthem Medical building. The new facility will include primary care, immediate care and imaging center. A helipad used for evacuation flights only will be located on the roof. The proposed architectural design has been reviewed by ACC staff and architect and is compliant with the ACC non-residential design guidelines.

Sterling Schmitz with Stowe Architectural and Ashley Porter with Wendy Riddell's office were present to show the designs and answer questions.

Treasurer Mullarkey inquired on parking and signage and Mr. Schmidt stated they have not received any feedback of not being in compliance and stated the sign is a back lit sign with LED lights and there will be two areas of covered parking for staff. Ms. Kohl stated that this approval does not include signage; there is a separate approval process for signage.

Director Kesselman inquired that the helicopter pad will be for evacuations only and Mr. Schmidt stated yes.

Vice President McKenzie made a motion to approve the architectural design and the construction of HonorHealth's new outpatient medical facility on N. Venture Drive, APN 203-04-544 in accordance with the terms outlined in the approval letter. Director Kesselman seconded. Voting took place; the motion passed unanimously.

C. Consider Approval of the Architectural Design and Construction of U-Haul's Recreational Vehicle Storage Yard and Mini-Storage Facility on 42202 N. Vision Way in the Commerce Park in Accordance with the Terms Outlined in the Approval Letter.

Ms. Kohl stated U-Haul is proposing to build a new 4.09 acre, 11,663 s.f. facility. The project will be located at 42202 N. Vision Way, on the adjacent parcel north of the existing U-Haul storage facility. The new facility will include 93 storage units (no manager's apartment) and 104 outdoor RV/Boat parking spaces.

The Supplemental Declarations for the parcel state that the parcel shall be developed and used only for purposes of an outdoor boat and recreational vehicle storage yard with mini-storage facilities and for no other purposes. The parcel is zoned CP/GCP/PCD SP and is compliant with the ACC's Non-Residential Architectural Design Guidelines.

Jenn Roldan from U-Haul discussed the plans for the expansion and stated they have twenty-six people on a wait list for RV and Boat storage.

Director Kesselman inquired if there were any complaints regarding the existing facility and Tony Smith stated no.

Director Balzer inquired if the new building will look similar to the other and Ms. Roldan stated yes.

Ms. Kohl complimented Mr. Smith stating he does a great job working very closely with all of the applicants and he has received many compliments from those he works with.

Vice President McKenzie made a motion to approve the architectural design and construction of U-Haul's recreational vehicle storage yard and mini-storage facility on 42202 N. Vision Way in the Commerce Park in accordance with the terms outlined in the approval letter. Treasurer Mullarkey seconded. Voting took place; the motion passed unanimously.

D. Consider Approving Crossroads Church's Request to Enter into a Five-year Lease with an Educational Institution at their Property at 42101 and 42105 N. 41st Drive, Conditioned on the Execution and Recording of the Amendment to the Supplemental Declarations.

Ms. Kohl stated Crossroads Church recently purchased the buildings at 42101 and 42105 N. 41st Drive for church and ancillary uses. North Valley Christian Academy currently leases space at this location for their school. Their lease is ending, and Crossroads would like to lease to a different school. The supplemental declarations for this parcel, which the ACC Board approved, includes the following: *So long as the lot is used as a worship site and for uses related thereto, the Owner may lease certain portions of the Lot for educational use from time to time at the sole discretion of the Council.* Ms. Kohl explained that, since the lease is ending, Crossroads can do a new lease with a middle school but because of the language in the supplemental declarations, ACC Board approval is necessary.

Director Kesselman inquired if traffic would be an issue and Church Pastor Steve Wyatt stated the pickup and drop-off is on the property so there shouldn't be any issue. Director Kesselman stated there is an issue with people turning from Anthem Way into Summit Walk Court and Ms. Kohl stated we can work to get information out to the families and request they not use Summit Walk Court.

Director Balzer inquired how many students are part of the new lease and Mr. Wyatt responded that the capacity will be more than adequate for the number of students coming over.

Treasurer Mullarkey stated the intent of their last request was for both buildings to house a church and asked Mr. Wyatt if that was still the long-range plan and Mr. Wyatt stated yes.

Vice President McKenzie made a motion to approve the Crossroads Church's request to enter into a five-year lease with an educational institution at their property at 42101 and 42105 N. 41st Drive, conditioned on the execution and recording of the amendment to the supplemental declarations. Treasurer Mullarkey seconded. Voting took place; the motion passed unanimously.

E. Consider Concepts for Videotaping/Streaming Board Meetings

This item was moved to a future meeting.

There being no further business to discuss, the meeting adjourned at 8:30 p.m.

Respectfully Submitted,
Kim Bodary
On Behalf of the Anthem Community Council Board of Directors