

# anthem community council

Special Work Session of the Board of Directors  
January 12, 2017  
Anthem Community Center  
41130 N. Freedom Way  
Exploration and Discovery Rooms

## MEETING MINUTES

### **Members Present:**

John Balzer – Secretary  
Bob McKenzie - Treasurer  
Tim Fyke – Director  
Terry Mullarkey - Director

### **Members Absent:**

Ryan Halleran  
Roger Willis  
Rick Kesselman

### **Others Present:**

Jenna Kohl, Community Executive Officer  
Neal Shearer, Community Operations Officer  
Kevin Shaffer, Community Center Director  
Kim Bodary, Recording Secretary

### **CALL TO ORDER**

Treasurer McKenzie called the Special Session to order at 4:04 p.m. and recognized those in attendance.

### **ESTABLISH QUORUM**

Treasurer McKenzie established a quorum with four Board members present.

### **ADOPT AGENDA**

**Director Fyke made a motion to adopt the agenda as presented. Director Mullarkey seconded. Voting took place; the motion passed unanimously.**

### **NEW BUSINESS**

#### **A. Tour and Briefing of Community Center Space Needs**

Ms. Kohl discussed the proposed changes to the Community Center and stated this is an informational meeting only which includes review of the plans and a tour of the Community Center. Ms. Kohl stated the staff is not ready to share the cost estimate information yet as they have not had time to review the document.

Changes to the Community Center include expansion of the administrative area, storage, and welcome desk on the first floor along with expanding the weight room and adding restrooms to the second floor.

Mr. Shaffer mentioned that there have been several meetings with the architect to review staff and resident input regarding the proposed renovation. The changes to the administrative area include extending the front desk area to make it more welcoming to people, removal of the turn style and adding a small meeting room for membership presentations and staff meetings. Storage will also be expanded so that items can be properly stored without causing any safety issues.

Director Mullarkey inquired about structural changes and Mr. Shaffer stated they will go over all changes on the tour.

Mr. Shearer stated that projects like this can grow bigger over time and discussions but they are trying to focus on keeping this project small and just focus on the administrative and fitness/weight room areas to improve services to the residents.

Director Fyke inquired what would be placed in the weight room expanded area and Mr. Shaffer responded saying we will be spreading out the existing equipment we already have to give people more room to work out.

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Director Mullarkey inquired on the cost of adding restrooms on the second floor and Ms. Kohl stated they will be placed over the downstairs restrooms which will help defray costs; preliminary costs are around \$17,500.

The Board then participated in a tour of the building and review of the proposed renovations.

There being no further business to discuss, the meeting adjourned at 5:15 p.m.

Respectfully Submitted,  
Kim Bodary  
On Behalf of the Anthem Community Council Board of Directors